

Roaring Fork Valley Sportsmans' Association
Board of Managers Meeting Agenda & Minutes

November 4, 2019

Basalt Public Library

*Board Members in Attendance: Bart Chandler, Bill Bendl, Peter Hoffmann,
Tim Racke, [proxies for Jim Perry, Rich Connor, and Rick Neiley given to Tim]*

RFVSA Members in Attendance: August Natal, Warwick Mowbray

1) Call meeting to order at 5:30 PM

2) Brief review of minutes of the October 7 BoM meeting: *Approved*

3) Treasurer's Report (Peter)

Checking: \$8,005

Savings: \$28,300

Review financials for the 9-month period ending 9/30/2019

Tim to ask bookkeeper to look into 2019 vs 2018 YTD payroll expenses. 2019 seems high.

4) Committee Reports

Safety:

Date is set for NRA-RSO training this fall: Nov 16 and Nov 17 at Basalt Firearms. RSO's, outfitters and 4H leaders have been invited. Tim to do phone follow-ups with non-responders by Nov 5.

Nine commitments to take the course. Need to activate credentials of four others that took the course last September(2018).

Maintenance (Bart):

Service on trap and skeet machines was performed on Oct 15 by Howell Shooting Supplies at a cost of \$745. *See attached summary from Corey Howell from his service session.*

Have shared a video with Corey of recent noise and sluggish start-up issues of Hi skeet machine(Low machine has recently had similar issues). He wants us to check about four things, first of which is input power. Have a call into electrician to come check that out.

Replace front gate with lighter ranch-style gate: Bart to get two bids for lighter, ranch style gate
Bart has Mike scheduled to do site visit for getting a proposal. Will also contact Rocky Mountain Ranch Services.

Locks: Peter to purchase 6 long-shank and 6 short-shank locks (keyed the same)

Peter and Bart working on new signage for ranges. They will review with safety committee before having any made. Bill is looking into Diane's efforts to get an approval from CPW for an RFVSA sign to be posted next to Basalt SWA/Shooting Range sign.

5) Old Business

-Club Logo (Bart)

All caps and shirts have been received from 4 Imprint. In stock at clubhouse and for sale at \$20.00 each

-Upcoming Shooting Events

- October 26 "5-Stand/200" (Jim and Bill)

10 paid shooters at \$120.00 each and a \$100 donation from Bob Perigo

See attached accounting summary. Suggestions for donations to Scouts and 4H?

It was agreed that RFVSA will donate \$400 to Boy Scout Troop 201 and \$200 to Garfield County 4H from the proceeds of this event. Tim to coordinate donations with Peter, Carla(4H) and Michael(Scouts)

-RFVSA Fundraiser/Turkey Shoot: Nov 3

Rick to help with acquisition of turkeys and Cornish hens

Adults: \$10.00 per round; Kids: \$5.00 per round

Non-participants can shoot trap and skeet on upper field

Total proceeds to RFVSA for rounds shot: \$430.00. Awarded 10 Hens and 8 Turkeys. Hens were given to winners at event. Turkeys will be delivered when we receive them

6) New Business

-Change to winter hours(11:00-4:00) effective Sunday Nov 3; Wed night shoots through Sept 25

Run 5-Stand through Nov 17

Discussion of reducing hours after Dec 1 and/or going to one RSO: See attached summary of Income vs Payroll for Dec 2018 thru Mar 2019

Motion made, seconded, and passed by vote to keep winter hours at 11:00 to 4:00 on Sat and Sun, and staff with two RSO's

-Facility Maintenance Program for 2020

-Member Work Hours Program

- See list of Maintenance Tasks with notes and suggestions added. Also note revised membership levels and annual fees. This matter will be continued at next Board meeting on Dec 2

-Members' Lighting Round: comments, questions, ideas

- Sell billboards to local businesses and mount at range on fences, etc. Tim to look into costs to produce billboards

- Marketing: to get new members and get existing members to shoot more

7) Motion to Adjourn at 6:55 PM

Roaring Fork Valley Sportsman's Assn.
Profit & Loss Prev Year Comparison
January through September 2019

			Jan - Sep 19	Jan - Sep 18	\$ Variance
			Actuals	Actuals	from Prior YR
					% Variance from
					Prior YR
Ordinary Income/Expense					
Income					
	Donations		0.00	862.00	(862.00) -100.0%
	Services - Special Events		120.00	132.00	(12.00) -9.09%
	Fees (Commercial)		11,197.20	13,099.62	(1,902.42) -14.52%
	Memberships (Commercial)		3,000.00	3,000.00	- 0.0%
	Memberships (Public)		19,471.00	17,466.00	2,005.00 11.48%
	Sales		77.00	10.00	67.00 670.0%
	Services (Member)		22,920.00	13,945.00	8,975.00 64.36%
	Services (Non Member)		2,122.00	1,694.00	428.00 25.27%
	Services (Member Discount)		-	186.00	(186.00) -100.0%
	Services (Youth)		759.00	525.00	234.00 44.57%
	Services (4-H)		459.00	522.00	(63.00) -12.07%
	Services (5 Stand)		-	1,110.00	(1,110.00) -100.0%
	Total Income		60,125.20	52,551.62	7,573.58 14.41%
Cost of Goods Sold					
	Cost of Goods Sold		10,148.88	10,987.07	(838.19) -7.63%
	Total COGS		10,148.88	10,987.07	(838.19) -7.63%
	Gross Profit		49,976.32	41,564.55	8,411.77 20.24%
Expense					
	Advertising		592.62	-	592.62 100.0%
	Bank Service Charges		9.95	-	9.95 100.0%
	Charitable Contributions		250.00	100.00	150.00 150.0%
	Contract Services		-	9,267.75	(9,267.75) -100.0%
	Dues and Subscriptions		167.50	137.50	30.00 21.82%
	Educatoion		-	208.00	(208.00) -100.0%
	Equipment Rental		578.24	783.50	(205.26) -26.2%
	Gasoline		-	53.15	(53.15) -100.0%
	Insurance		2,035.43	1,949.28	86.15 4.42%
	Licenses and Permits		-	10.00	(10.00) -100.0%
	Materials and Supplies		1,998.76	1,628.68	370.08 22.72%
	Miscellaneous		149.65	1,245.29	(1,095.64) -87.98%
	Office Supplies		152.38	544.88	(392.50) -72.03%
	Payroll Expenses		20,313.59	14,385.60	5,927.99 41.21%
	Postage and Delivery		331.20	155.90	175.30 112.44%
	Printing and Reproduction		142.62	-	142.62 100.0%
	Professional Fees		6,625.92	6,410.31	215.61 3.36%
	Reimbrusable Expenses		-	703.07	(703.07) -100.0%
	Repairs		650.35	312.17	338.18 108.33%
	Snowplowing		1,300.00	500.00	800.00 160.0%
	Trash Service		2,661.81	3,686.46	(1,024.65) -27.8%
	Utilities		1,151.12	506.68	644.44 127.19%
	Website		40.00	511.08	(471.08) -92.17%
	Total Expense		39,151.14	43,099.30	(3,948.16) -9.16%
	Net Ordinary Income		10,825.18	(1,534.75)	12,359.93 805.34%
Other Income/Expense					
Other Income					
	Interest Income		9.57	1.86	7.71 414.52%
	Total Other Income		9.57	1.86	7.71 414.52%
	Net Other Income		9.57	1.86	7.71 414.52%
	Net Income		10,834.75	(1,532.89)	12,367.64 806.82%

**Roaring Fork Valley Sportsman's Assn.
Balance Sheet Prev Year Comparison**

As of September 30, 2019

	<u>Sep 30, 19</u>	<u>Sep 30, 18</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Alpine Bank - Checking	10,967.46	21,434.44	(10,466.98)	-48.83%
Alpine Bank - Savings	28,300.29	20,790.20	7,510.09	36.12%
Total Checking/Savings	<u>39,267.75</u>	<u>42,224.64</u>	<u>(2,956.89)</u>	<u>-7.0%</u>
Other Current Assets				
Inventory Asset	10,400.00	4,548.25	5,851.75	128.66%
Total Other Current Assets	<u>10,400.00</u>	<u>4,548.25</u>	<u>5,851.75</u>	<u>128.66%</u>
Total Current Assets	<u>49,667.75</u>	<u>46,772.89</u>	<u>2,894.86</u>	<u>6.19%</u>
Fixed Assets				
Land & Building	22,796.00	22,796.00	-	0.0%
Other Assets	31,861.19	31,861.19	-	0.0%
Total Fixed Assets	<u>54,657.19</u>	<u>54,657.19</u>	<u>-</u>	<u>0.0%</u>
TOTAL ASSETS	<u><u>104,324.94</u></u>	<u><u>101,430.08</u></u>	<u><u>2,894.86</u></u>	<u><u>2.85%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Payroll Liabilities	124.08	91.01	33.07	36.34%
Total Other Current Liabilities	<u>124.08</u>	<u>91.01</u>	<u>33.07</u>	<u>36.34%</u>
Total Current Liabilities	<u>124.08</u>	<u>91.01</u>	<u>33.07</u>	<u>36.34%</u>
Total Liabilities	<u>124.08</u>	<u>91.01</u>	<u>33.07</u>	<u>36.34%</u>
Equity				
Retained Earnings	93,366.11	102,871.96	(9,505.85)	-9.24%
Net Income	10,834.75	(1,532.89)	12,367.64	806.82%
Total Equity	<u>104,200.86</u>	<u>101,339.07</u>	<u>2,861.79</u>	<u>2.82%</u>
TOTAL LIABILITIES & EQUITY	<u><u>104,324.94</u></u>	<u><u>101,430.08</u></u>	<u><u>2,894.86</u></u>	<u><u>2.85%</u></u>



Tim Racke <tim.racke@gmail.com>

Hi House Skeet Machine

Corey Howell <corey@howelltraps.com>
To: Tim Racke <tim.racke@gmail.com>

Thu, Nov 7, 2019 at 1:14 PM

Hi Tim,
Here are my comments on your machines:

Skeet High House Beomat

Found start capacitor was burned, causing machine not to start when turned on. Replace capacitor, service machine and test.

Skeet Low House Beomat

Found sprague and brake band was replaced at one point in time. Brake band was installed/became crooked during operation and is wearing prematurely, recommend replacing next year during service. Tried to make adjustment but would not ride on the correct path. Otherwise, trap functioned properly after servicing.

Trap Singles Beomat

Machine has wear and corrosion consistent with being in a wet, trap environment. Serviced trap and tested with no issues.

Trap Doubles GMV

Machine is in very good condition. Replaced all rubber retention Orings. Rubber buffer pad on sear was like new. Serviced trap and tested with no issues.

All machines on the range have some age on them but are not worn out or unserviceable by any means, their design is just a little more complicated than newer equipment. I feel like there is still a lot of life left in the machines if your staff is willing to learn a little bit about repairing them.

The questions would be: Do you want to repair as needed with a yearly service call in between? Do you want to spend money upfront to make them more bulletproof? Do you want to replace them with newer, simpler equipment?

\$550-\$750

PROACTIVELY REPLACE ELECTRICAL COMPONENTS, ETC: \$2,500

2,000-

FYI, If you sold the machines as is, you could probably get \$2000-3000 for the skeet set, \$1500-2500 for the singles trap machine and \$2000-3000 for the doubles trap in the private market through our website/facebook pages.

Please let me know if you have any questions.
Thanks!
Corey

[Quoted text hidden]



Tim Racke <tim.racke@gmail.com>

Hi House Skeet Machine

Corey Howell <corey@howelltraps.com>

Sun, Nov 3, 2019 at 4:55 PM

To: Tim Racke <tim.racke@gmail.com>

Cc: Bart Chandler <flyrod1llc@hotmail.com>, Rich Connor <connorrich@hotmail.com>, Bill Bendl <bbrem308@comcast.net>

Hmmm,

There's a few things that it could be:

- Does anyone have a set of feeler gauges? I'd like to start by checking the gap between the rotor/stator in that small square cutout between the motor/gearbox. It should be between .008-.012". *BART CHECKED GAPS IN SEPT.*
- With the machine in the uncocked position, be sure that the 2 countersunk bolts that fasten the large elevator cam on have not come loose and are digging into the frame.
- Check that a drive belt has not broken or come loose.
- Check power coming into the receptacle and verify it is not below 110volts AC.

Let me know if you have any other questions.

Thanks!

[Quoted text hidden]

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10/26/2019

5-Stand 200 Accounting Summary

Income				Comments
Shooters Fees	10	120	1200.00	
Donation			100.00	From Bob Perigo
Donation from RFVSA_Lewis Payout			100.00	
Total			1400.00	
Expenses				
Food			186.23	
Coffee			19.42	
RSO's			360.00	
Lewis Payout			200.00	
Total			765.65	
Net Income			634.35	
Donation to Boy Scout Troop 201			400.00	
Donation to Garfield Cnty 4H			200.00	

Roaring Fork Valley Sportsman's Assn.

Income

December 2018 through March 2019

			Dec 18	Jan 19	Feb 19	Mar 19	TOTAL
		Income					
		Fees (Commercial)	2,158.34	295.10	1,422.80	151.06	4,027.30
		Memberships (Public)	750.00	1,000.00	176.00	325.00	2,251.00
		* Services (Member)	1,372.00	2,008.00	1,707.00	2,016.00	7,103.00 *
		* Services (Non Member)	83.00	342.00	333.00	387.00	1,145.00 *
		* Services (Youth)	21.00	60.00	18.00	123.00	222.00 *
		Total Income	4,384.34	3,705.10	3,656.80	3,002.06	14,748.30

INCOME 12/18-3/19: 8,470.00 *
 PAYROLL: 12/18-3/19: 4,589.00
3,881.00

RFVSA Work Program

Tasks/Frequency

1. Cut grass on skeet range: Weekly
2. Cut weeds on upper/lower range along shooting stations and around back of CPW green building to the shooting pattern board: Twice a month
3. Cut weeds on banks behind skeet range and upper field trap machine banks, back side of skeet fence and bank up to skeet range...the long walkway to skeet range: Twice a month
4. Cut weeds on lower trap field and along fence, both sides and around the lower trap building: Twice a month
5. Cut weeds around every 5 stand machine on lower field: Twice a month
6. Cut weeds on right side bank as you go past our main gate/into our parking lot: As Needed
7. Rake up shell wads behind upper trap/sheet buildings and dump over (rear) bank on lower field: About 3 times a year: spring, mid summer and fall
8. Restock skeet and trap houses clay boxes, usually 40-45 boxes: Monthly
9. Pick up rocks along club house big bank (left side/next to pistol range) parking area and dump over rear bank/lower trap range field: Once a year
10. Club House: clean and vacuum club house floor, empty trash, etc: Once a month
11. Serve as a Range Safety Officer to help cover our standard shooting hours or special events. Must go through the NRA and our club RSO courses to do this work at club: As Needed
12. Dig out weeds/spray weed killer on back side of skeet range bank, around each five stand machine, and wherever else needed: Spring and late summer
13. Clean up around Club house buildings and CPW green building; put trash, old lumber in dumpster: As Needed
14. Clean/brush off all trap and skeet machine and sweep floor area on both skeet houses and both trap houses: Twice a month
15. Spray and remove all wasp nest on club house buildings and CPW buildings: As Needed
16. Paint the pattern board white: Monthly
17. Stain the skeet range fence Once a year
18. Stain the lower trap field fence Once a year

Designate one day per month as an RFVSA Work Day (ie, 1st Saturday morning(8:00-Noon) of each month. Leader will organize volunteers, assign tasks, and track hours. Work can also be done at other times convenient to volunteer.

Use coupon system for Work Program hours worked: 1 hour of work earns 3 Coupons;
1 Coupon = 1 Free Round of Trap/Skeet/5-Stand (not applicable for use at special events)

Work Program/Coupon System is available to all classes of membership

➤ Suggested Base Annual Membership Fees and Shooting Fees:

Individual - Regular(Age 25+): \$175.00

Individual – Junior(Age 19-24): \$75.00

Family(includes member, spouse, and children under 19): \$200.00 What is the benefit of this membership class? Is there a need for this membership class?

Life/Individual.....one-time payment of \$750.00

Life/Family.....one-time payment of \$1,000.00

Adult Rate(Age 19+): Member: \$6.00 per round of trap, skeet, or 5-stand

Non-Member: \$9.00 per round of trap, skeet, or 5-stand

Kids Rate(Age 18 and under): \$3.00 per round of trap, skeet, or 5-stand

Guests of members may shoot at the member rate. Member must be present with guest(s).

➤ Total Number of Members: 128 (includes Individual, Family, Lifetime, Commercial Outfitter, and RSO's)

Number of Lifetime Members: 44

RFS: 36 (13 are also Lifetime Members)