

**MINUTES OF MARCH 5, 2018 MEETING**  
**OF THE**  
**BOARD OF MANAGERS OF THE**  
**ROARING FORK VALLEY SPORTSMAN'S ASSOCIATION**

A Meeting of the Board of Managers of the Roaring Fork Valley Sportsman's Association (RFVSA) was held at the Association's Clubhouse at the Shooting Range in Basalt, Colorado, on March 5<sup>th</sup>, 2018:

Those Board Members attending the Meeting in person were:

Phil Eastley  
Peter Hoffman  
Jarrod Hollinger\*  
Bill Bendl  
Larry Emery  
Mo Bratcher

\*Rick Neiley unable to attend due to injury, he gave Jarrod his proxy via email.

Also in attendance was Diane Ostrander, the bookkeeper for the Association, and members, Gail Stanger, Meddi Hogg, Don Delise, Warwick Mowbray, Michael Bair, Bob Perigo, Etc.

The meeting was called to order on Monday, March 5<sup>th</sup>, 2018, by Board Member Jarrod Hollinger at approximately 6:10pm. Board Member Larry Emery arrived at approximately 6:20pm.

The Treasurer Peter Hoffman provided a brief financial report informing the Board of the balances in the checking account, \$19,812 and the savings account \$28,288 for a total of \$48,100.

Jarrod Hollinger asked for committee reports. Bart Chandler, a member of the maintenance committee, was not in attendance, but Mo Bratcher stated that Bart had sent an email to her regarding roadbase for the parking lot. Although she did not have the email, she explained that the email suggests that we have the parking lot graded and resurfaced to avoid mud. Bart is going to have some estimates to present to the board at next month's meeting.

Bill Bendl commented that the upper skeet range also needed a load or two of small gravel before the beginning of the summer. There was general discussion regarding the difference between road base, which contains asphalt, and washed gravel. The consensus was that the decision would be made at a future date.

The Agenda called for a review of the pending 5 stand contract, and a vote by the BOM. Phil Eastley stated that he had received a letter from Perry Will, the Area manager

for Colorado Parks & Wildlife (CPW), regarding the pending 5-stand agreement between RFVSA and RSC. Phil proceeded to read the letter (See attached).

On behalf of CPW, Mr. Will is requesting the following:

1. "...a safety assessment done by a certified professional range design criteria safety officer. I want a complete safety analysis completed that accounts for all conditions that could potentially exist with the 5 stand shooting. A safety plan of operations is required to be submitted to CPW for approval per our lease agreement with RFVSA. Because firearms-related activities are inherently dangerous, proper use of any additional equipment on the existing ranges must be evaluated, so a safety plan and procedures is first and foremost to eliminate all risk."
2. "...that 5 stand shooting for the Roaring Fork Club members will occur one day a week, no more, unless special events are planned for 4H shooting sports or boy scouts."
3. "Per our lease with RFVSA under the Exclusivity clause the property is to be operated as a skeet and trap range. 5 stand shooting will require an amendment to the lease agreement of March 27, 2014 between CPW and RFVSA. I am currently checking into this modification with Larry Rose CPW's Real Estate Specialist who oversees lease agreements. Furthermore any agreement between RFVSA and any third party that affects range useage is subject to prior review and approval from CPW."

Mr. Will summarized his position by stating; "In conclusion, lets put the skids on a bit on all of this, as I said I support the 5 stand shooting at the range but we need to dot all the i's and cross all the t's before moving forward."

Bill stated that he had seen the aforementioned correspondence, and has spoken with someone at the NRA, who then encouraged him to contact the NSCA. Phil mentioned that he believed that the CPW is developing a large shooting range outside of Grand Junction, and that CPW is already working with someone that might be able to do a range design safety assessment for RFVSA and RSC.

Phil asked that a copy of Mr. Will's letter be forwarded to Alan Feldman, an RFVSA member/lawyer who is drawing up the legal agreement between RFVSA and RSC. There was general discussion between Jarrod, Bill and Phil regarding Perry's requests. Jarrod asked for comments or questions from anyone in attendance. Diane asked how long it would take CPW to look at amending the lease. Jarrod stated that much of it was in our court, saying that the board needed to research who could provide the safety assessment.

Warwick Mowbray, a member of the RFVSA in attendance, stated that Alan could amend the agreement pretty quickly as soon as he knew what was required from Lary Rose, the CPW's Real Estate Specialist. Diane re-iterated that she was asking about the CPW's side, how long would it take them to review the lease and approve the 5-stand. Phil stated that he had a great experience with Mr. Rose during the lease renewal

negotiations in 2014, and that he expected Mr. Rose would be timely. Michael Bair, a member of the RFVSA in attendance, offered to forward the NRA S.O.P. to the board so that the board could update and adopt that document as a show of good faith to CPW. He also stated that John Krueger, an NSCA instructor from Denver, might be a good resource for the safety assessment. There was general speculation as to how best to address Mr. Will's requests, in what order, and how long it would take.

Following the Agenda, the discussion then turned to the upcoming election for RFVSA board of manager (BOM) positions. Warwick stated his opinion that election protocol is tied directly to the ongoing revision of the bylaws. He continued that the current bylaws call for only one person being up for election this year. Diane stated that she wasn't sure if that was the case. Mo reiterated that it was an oversight from the June 2017 general meeting where it was decided to add extra seats to the BOM. Warwick stated that in actual fact, the bylaws currently state that every BOM position is up for election every year. He continued that over the years, the BOM had decided to stagger the elections, but that there was no documentation of any vote to amend the club bylaws to that end.

Jarrold stated that the reason a staggered election had been unofficially adopted was because it was the opinion of the BOM at that time that it was important for there to be continuity from year to year. He stated that he thinks that practice is important. He continued that his understanding that Bill had asked that three positions be made available for election to two year terms; namely Bill's, Phil's and Jarrold's. This would be the start of a staggered election cycle going forward. He also noted that he didn't think that Bill's solution appealed to everyone.

Diane stated that she needed to send election materials out to the membership at the beginning of April. Warwick mentioned that the board could put elections off until June. Larry mentioned that he thinks that a staggered 4/3 election cycle makes sense long-term. He said that he wants the new bylaws approved, and that his preference regarding a vote for protocol going forward would be that all current BOM members be in attendance to discuss prior to a vote. Mo agreed. Bill asked to put the discussion off until next meeting.

Warwick brought up his opinion that any vote going forward should include a discussion on term limits for BOM managers as well as the staggered election cycle.

Jarrold made a MOTION to wait until all seven board members are in attendance to vote on the structure of the election cycle, including how to stagger the election, and whether BOM positions should be term limited. Larry interjected, asking to include the stipulation that the 2018 election take place no later than June. Second by Phil, the motion passed unanimously.

The Agenda next called for an update on gravel estimates for the parking lot and shooting stations. Larry reiterated what Mo mentioned during the Committee Reports, namely that he had not received the estimates from Bart as promised. Jarrold asked that

should Bart send the estimates before the next meeting, that Larry and Mo circulate them to the rest of the BOM. Larry and Mo promised they would.

The next piece of Old Business from the Agenda was feedback from the CPW regarding increasing membership fees and increasing the price of Skeet/Trap rounds. Bill and Phil discussed their individual conversations with Perry Will from CPW, and concluded that no decision had been made. Diane asked for the proposed price increases, Jarrod stated them as follows:

Individual Membership - \$140/year  
Family Membership - \$175/year  
Commercial Membership - \$750/year

Member Skeet/Trap Round of 25 - \$6/each  
Non-member Skeet/Trap Round of 25 - \$9/each  
Kid Skeet/Trap Round of 25 - \$3/each (no increase from previous price)  
Commercial Rate - \$0.32/target

Jarrod explained that the reasoning for the increases from the BOM was that the RFVSA does not currently have a reserve fund. He said that it was discussed and decided during the work session that a modest increase commensurate with other local clubs would allow the RFVSA to establish protocol to start and eventually maintain a reserve of \$15,000.

Discussion amongst attendees ensued. There were a variety of opinions, for and against the increase. Warwick noted that the board has already voted and approved the increase, pending approval from the CPW, as required by the RFVSA lease. More discussion ensued, Larry reiterated that the decision has already been made and asked why the questions from the members were still being addressed. Jarrod said that he wanted to address any membership concerns, so that everyone knew why the BOM had voted the way they did. Bob Perigo, a member of the RFVSA in attendance, voiced his concern. He posited that an increase to \$125 would be a more moderate and "enticing" increase, for a variety of reasons that he explained at length. Jarrod stated that if there was opposition from the CPW, and they specifically asked for member feedback, that the BOM would forward the member concerns to Mr. Will.

Meddi Hogg, a member of the RFVSA in attendance, stated that the shooting range in Eagle allows members to work at the range to pay off the annual dues. Again, Larry noted that we were discussing something that amounted to an increase of "something like \$1.10/month".

Moving on to the next item on the agenda, Phil provided a summary of the original bid from the contractor who did the work on the High House Stairs. He explained the difference between the contracted "Grip Strut Stair" and the provided "Traction Tread". He explained that the manufacturer description for the two products varies significantly; that Grip Strut is for outside in snowy conditions and that Traction Tread is

for interior uses only. Bill stated that if what was provided varied from what was contracted, then the BOM should require the contractor to replace the current treads before he is paid. There was general agreement amongst the BOM and members in attendance.

Bill made a MOTION to have the contractor replace the Traction Tread with Grip Strut for the High House Stairs, withholding payment until the work is completed as described in the contract, seconded by Jarrod, the motion carried with Mo and Larry voting against. Warwick stated that Rick should write a 'legal letter' to the contractor. Discussion ensued, regarding how to proceed with contacting the contractor. Larry stated that he was disappointed with the outcome of the vote because Bart had acted as an agent of the BOM, and the contractor had not been informed of the BOM's disappointment with the tread material. More discussion ensued, and a consensus was met that the contractor could be paid up to 60% of his invoice up front, providing that he replace the Traction Tread with Grip Strut.

Moving on to the final point of Old Business, Jarrod asked Bill to reiterate his plan for Clay Target Deliver. Bill said that Peter was in charge. Peter started by saying that the clay targets in the bottom part of the high house on the Upper Skeet Range need to be moved because they are succumbing to the moist environment. Phil said that the same situation exists in the Upper Trap bunker, and that a riser needs to be built so that the targets don't sit on the ground. Bob Perigo volunteered to make the risers from old shipping palettes.

Jarrod asked Peter what the timeframe for the order/delivery of targets is. Peter and Warwick discussed the logistics of getting the order as a full semi-truck load. Bill suggested that the BOM rent a couple of box trucks, and avoid using front-end loaders. He also suggested that the BOM give free rounds to members to help with the unloading. He said that he would make sure that an email to the membership is sent two weeks prior to delivery so that there are lots of volunteers. Bob suggested that there be a BBQ and soda pop included in the delivery day.

Jarrod asked if there was any concern from the BOM regarding giving out free rounds. Bill said that he has made a card for 10 rounds that he is going to print and use during the unloading. Jarrod asked what day the BOM wanted to pick as the delivery day. Much discussion ensues regarding the possibility of foul weather in April. Bill stated that there were 240 boxes of 135 targets left, indicating that should be enough to last through April. Peter said that he would contact the clay target company to make arrangements and would communicate dates to the BOM.

Peter stated that the monthly electricity bill has gone from \$30/month to over \$90/month. Diane indicates that the heater in the Upper Skeet High House is to blame. Mo argues that the machine doesn't work without the heater, but indicated that it wouldn't be necessary after next month. Bill said that another place to save money is with the \$20/month "winterizing" fee from the porta-potty company. The general consensus is that Bill can call the porta-potty company and get rid of the extra expense.

At this point, Jarrod addressed the meeting to inform them that the meeting had lasted an hour. Based on the previous BOM decision to limit meetings to One Hour, Jarrod asked if the board wanted to make a motion to continue the meeting for a 30 minute extension.

Mo made a MOTION to continue the meeting, second by Phil, the motion to continue passed unanimously.

Phil starts New Business by addressing Bob regarding the insurance requirements for 4-H. Bob provided Diane with the contact information to obtain a certificate of insurance for 4-H. Diane stated that she would follow up with Carla Farrand at 4-H.

The next item is Waiver Forms for Minors shooting at RFVSA. Mo asks if minors are required to have an adult sign a form each time that they shoot, who is in charge of keeping the forms, how do we know when they expire. Jarrod indicates that it was discussed at the BOM work session that a single form can last a calendar year. He continues that Mo, as the head range officer, should institute a filing system and list of minors with current waivers to be on hand at the range. Discussion ensues between Diane and the BOM/Members, and includes a what age can minors (younger than 18years) come up to the range by themselves.

Jarrod stated that this concern was discussed during the BOM work meeting, and that the BOM had agreed that anyone under 18 needed to be accompanied by an adult because it was not the range officer's duty to be a "babysitter" for unaccompanied minors. Bob cited situations with 4-H where a non-parent adult had brought minors to the shooting range. Wanting to move through the other items under new business, Phil stated that the BOM should consult Rick for his opinion and then adopt the protocol.

Jarrod asked who wanted to talk about starting a league, ladies night, etc. Diane indicated that she did. She stated that she, Larry, and Jarrod had been appointed by the BOM as the 'League Committee'. Larry indicated that he had been volunteered against his will. Diane asked if anyone in attendance had any ideas, interest in being involved. There was a discussion about what day is available, what time, how long, etc. Jarrod reminded everyone that it is "New Business", just a general discussion to see what everyone thinks, and that the BOM would most likely not be voting until next month or later.

More discussion ensued. The general consensus was that the evening times during the summer months were most likely the best options. Possibly Monday and Thursday. Two lady members in attendance, Gail and Meddi, indicated that Monday night would work best for them. Bill/Phil summarized by saying that the committee could meet before the next BOM meeting and then present what they are proposing to the BOM.

Phil moved onto the next point under New Business, the locks. Mo indicated that she wants them moved to a height/position where it is easier to open them. Larry agreed

with Mo. Warwick asked that the BOM install electronic keypad locks across the board. There was much discussion, and Jarrod reminded everyone again that this is new business, and that the BOM is just looking for input. Peter suggested that the barrel of the current lock covering be cut off, leaving some protection from the weather in place. Jarrod asked if anyone wanted to be in charge of making the decision. Bill said that the range officers should make the decision.

Bill made a MOTION that Mo be in charge of the lock solution, and that what she decides be implemented by the BOM, Mo second, the motion passed unanimously.

Phil asked Diane what she wants to know about the last item on the agenda, content for the letter accompanying Membership Renewals. Diane outlined various ideas, Bill indicated that Rick was going to be putting together a synopsis of the rate increases, and that it should be included in the letter. Phil said that everyone should have a say. Diane said that she would send an email to the BOM asking for input once the election date was decided upon.

Mo asked that there be a discussion regarding the protocol for stocking clay targets into the various houses, indicating that she had been left with insufficient clays to service the weekend member/public hours. She asked why the club should pay her to stock clays and clean the clubhouse in preparation for member hours. She stated that she thinks that the Commercial Members should be charged a fee to pay for that service.

Jarrold indicated that he would like to address that concern from the perspective of a commercial member. He explained that historically, the Commercial Membership was meant to provide the use of the range for private instruction including a reasonably clean premises, functioning machines, as well as clay targets. He continued that Commercial Members are paying a yearly fee, a fee for each use, and an amount for each target so that the RFVSA facility would be in a state where the Commercial Member could arrive with paying guests, provide instruction, and then depart with the guests.

Warwick suggested that the RFVSA pay someone, using money from commercial operations to perform that task. Jarrod conceded that was a great idea. Mo reiterated that it wasn't the task itself, rather the problem of not being notified of the need to stock targets in advance. Bill agreed that the RFVSA should pay someone, possibly some of the current range officers, to provide general range maintenance on a weekly basis. Jarrod asked that this include cleaning the clubhouse in addition to loading targets. Bob indicated that simply asking some of the members, during the course of daily operations, to take a break and help the range officer load some clay targets for free.

Jarrold asked that this be put on the Agenda for voting by the BOM at the April meeting. Bill asked that his punch card solution for member engagement be considered. Phil indicated that he was concerned about fraud, that the RFVSA had had problems with people replicating cards in the past. Bill said that he would be responsible for a trial program, that he had already had 200 cards printed. Bill then asked that the board consider a wireless solution for target launching. He expounded on the virtues of a certain

brand/model. Bill, Phil and Warwick discussed the various possibilities for batteries. Bob gave his opinion on how long a 9V battery would last in the controller.

Larry made a MOTION to adopt the proposed wireless solution, pending execution of the 5-stand contract, second by Bill, the motion passed with only Bill, Larry, Peter and Mo voting.

The BOM decided that any additional business would be taken up at the next meeting. The meeting adjourned at 7:40pm

The agenda for the meeting is appended hereto.

ROARING FORK VALLEY SPORTSMAN'S  
ASSOCIATION, a Colorado not-for-profit  
Corporation

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Phil Eastley, Board Member

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Peter Hoffman, Board Member

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Jarrold Hollinger, Board Member

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Bill Bendl, Board Member

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Rick Neiley, Board Member

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Larry Emery, Board Member

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Mo Bratcher, Board Member